

*Williamsburg Plantation Homeowners Association (HOA) Board of Directors (BOD) Minutes  
of the Monthly Meeting  
July 10, 2023  
6:00 PM*

**Location of Meeting:**

Williamsburg Plantation Pavilion

**Present at Meeting:** Carol Banks, Greg Engler, Kimberly Walrod, Charity Hurlburt, Judy Badgett, Victor Longoria, Gwendolyn Slade

**Not Present:**

The regular meeting of the Williamsburg Plantation HOA Board of Directors was called to order at 6:02 PM on July 10, 2023 by Carol Banks.

**I. Agenda**

The agenda for the meeting is to discuss any new neighborhood information to include delinquencies, website, improvements, and any new information the Board addresses.

**II. Review of Previous Minutes**

Minutes from previous monthly meetings on June 5, 2023, were advised of revisions to be approved by the Board. Minutes were revised to include additional information and resubmitted to the Board for approval.

**III. Consideration of Old Business**

1. The Board addressed problems with current lawncare contract. The Board, along with community members, have taken notice of the absence of proper care and agree that 30 day notice needs to be given to current company in order to make room for a new contract that can provide the services agreed to.
2. Homeowners with past due accounts will be sent notice to pay in 15 days or account will be handed over to the lawyers for follow up.
3. Requests for pavilion usage approved and Board made arrangements for availability to open facilities. The Board agrees that we should provide toilet paper and paper towels in bathrooms under the cost of HOA dues.
4. There has been an issue with access to the facilities at the pavilion, so new keys were issued to new locks that were installed. The Board will also seek out quotes for wifi/cameras at park/pavilion to maintain security and peace of mind for all residents.

**IV. Consideration of New Business**

1. New lawn care contract presented and approved by the Board. Due to our previous contract not being fulfilled to the contracted obligations, the Board sees the benefit to starting with a new company that holds promising results.
2. Fencing needs power washing and new gravel is needed at the park. Fascia on concessions

needs to be painted/touched up. Mulch needs to be refilled on playground around swings and we're looking into replacing the seats of the swings with new.

#### **V. Agenda and Time of Next Meeting**

The next meeting is scheduled for Monday, August 14, 2023, at 6:00 PM at Williamsburg Plantation Pavilion.

The meeting was adjourned at 6:57 PM by Carol Banks.

Minutes submitted by Kimberly Walrod.