

**Williamsburg Plantation Homeowners Association (HOA) Board of Directors**  
**Minutes of the Monthly Meeting**  
**November 14, 2019**  
**6 PM**

**Location of Meeting:**

Milk Road  
4240 Gum Branch Rd  
Jacksonville, NC 28540

**Present at Meeting:** Johnathan Bridges, Greg Engler, Jill Rose, Jason Tooman, Collette Boyd, Carol Banks

**Absent from Meeting:** Anglenora Chestnut, Travis Fisher

The regular meeting of the Williamsburg Plantation HOA Board of Directors was called to order at 6:07 PM on November 14, 2019 at Milk Road by Johnathan Bridges.

**I. Approval of Agenda**

The agenda for the meeting was meeting was distributed and approved.

**II. Review of Previous Minutes**

The minutes of the previous meeting was still be voted on at the time of this meeting.

**III. Consideration of Open Items**

1. Board Positions

Johnathan Bridges

Board votes on the positions of President, Vice President, Secretary, and Treasurer. Unanimous vote for Jason Tooman for President. Unanimous vote for Greg Engler to continue as Vice President. Unanimous vote for Carol Banks for Secretary. Unanimous vote for Anglenora Chestnut to remain as Treasurer. If she decides that she does not want to remain as Treasurer, then Johnathan Bridges will be Treasurer.

**IV. Consideration of New Business**

1. HOA Assessment Late Fee

Collette Boyd

The discussion was on when to start charging HOA assessment late fees. It was decided after much discussion to keep the policy the same as it has been for the past two years. HOA assessments are due by 31 January 2020. If not paid by 31 Jan 2020; the late fee may be waived until 1 May 2020.

2. ARC Request

Johnathan Bridges

Charity Hurlburt received an ARC Request for a 10X10 shed to be built. ARC Request could not be voted on due to an incomplete request. Requestor need to submit additional information to determine the BUA. The Board decided to send the request back to Charity to see if she had any additional

information.

### **V. Agenda and Time of Next Meeting**

The next meeting will be held at 6 PM on December 18, 2019 at:  
Milk Road  
4240 Gum Branch Rd  
Jacksonville NC 28540.

The agenda for the next meeting is as follows:  
ACR Request if not voted on prior to next meeting.

The meeting was adjourned at 6:33 PM by Jason Tooman.

Minutes submitted by: Carol Banks