

**Williamsburg Plantation Homeowners Association (HOA) Board of  
Directors Minutes of the Monthly Meeting  
January 7, 2020  
6 PM**

**Location of Meeting:**

Milk Road  
4240 Gum Branch Rd  
Jacksonville, NC  
28540

**Present at Meeting:** Johnathan Bridges, Greg Engler, Jason Tooman, Collette Boyd, Carol Banks, Jill Rose

**Absent from Meeting:** Anglenora Chestnut

The regular meeting of the Williamsburg Plantation HOA Board of Directors was called to order at 6:07 PM on January 7, 2020 at Milk Road by Jason Tooman. This meeting was moved up from the scheduled meeting on January 29, 2020.

**I. Approval of Agenda**

The agenda for the meeting was meeting was distributed and approved.

**II. Review of Previous Minutes**

The minutes of the previous meeting are pending a vote.

**III. Consideration of Open Items**

1. The Easement on Richmond Drive.  
The easement on Richmond Drive cleanup has been completed.
2. Liens  
Charity provide the board with a list of all properties that has a lien on them. One was just renewed.
3. Late fees  
Late fees start 1 May 2020 for late HOA payments.

**IV. Consideration of New Business**

1. Onslow Youth Lacrosse Association use of the Soccer Field and Concession  
The board voted to allow the Onslow Youth Lacrosse Association to use the soccer field for 5 weekends for Lacrosse and the concession area. The coach is a homeowner. The Onslow Youth Lacrosse Association will pay to bring the concession up to code for the use of the field. They will add a second sink. The vote was unanimous by the board.
2. Tree Maintenance along Williamsburg Parkway and Western Blvd.

The board agree to contact the Mulch Company to get a tractor truck load of mulch to cover all the trees to provide some protection.

3. AGR Contract

The Board need to read and renew the AGR contract.

4. Maintenance Issues

Light on Emerson Drive needs to be adjusted.

Check the roof on the Pavilion – may be missing shingles

Problem with ant hills in park and around trees – been complaints

### **V. Agenda and Time of Next Meeting**

The next meeting was not scheduled.

The agenda for the next meeting is as follows:

Contact homeowners that are not submitting request to the board and getting approval from the board before building and make changes to their property.

Contact homeowners with the chicken coop.

The meeting was adjourned at 6:45 PM by Jason Tooman.

Minutes submitted by: Carol Banks