

WILLIAMSBURG PLANTATION HOMEOWNER'S ASSOCIATION
MEETING AGENDA

June 19, 2017

- I. Call to Order: 6:30 pm at the Williamsburg Plantation HOA Pavilion
- II. Roll Call:
 - A. Board Members: Emery Shaw, Kristen Fowler, Gary Grimes
- III. Stormwater Pond Report:
 - A. The Regency Park II pond permit number SW8 020919 expires August 26, 2017. The BOD submitted necessary paper work through AGR.
- IV. New Business
 - A. Assessment Late Fees
 - 1. Account #1: Homeowner at requesting late fees be waived due to a misunderstanding after the purchase of their home. Board voted to waive late fees.
 - B. Pavilion and Park
 - 1. Locksmith Quotes from B&B HR Locksmithing. One for \$330 and the other for \$350.43. Board approved quote for \$350.43 for deadbolt instillation and rekey of all pavilion doors.
 - 2. Pavilion Vandalism on June 9: Discussed getting three quotes from AGR for monitoring system. A board member offered to meet with security companies to discuss placement of a monitoring system for the pavilion and picnic areas.
 - 3. Pavilion Lighting Repair: Quote of \$655 from Homestead to replace the 3 vandalized lights at the pavilion; including materials and labor. Was approved to be fixed once monitoring system was put into place.
 - C. Lawn Care
 - 1. Proposal for Dog Pen area repair. Lawn Rangers has quoted \$60 to fill all of the holes in the dog pen to reduce safety hazards and prevent damage to their mowing deck. Kristen proposed installing a grass patch. Board voted to repair dog pen area with grass patch.
 - 2. Proposal for treatment and care of the Arborvitae Evergreen Trees in the flowerbeds that have bag worms. The quote is for \$200 to treat all 15 trees; including additional treatments throughout the year. Board approved quote and treatment.
 - 3. Mowing on Oleander (St. James Park entrance and around storm water pond). We were informed that the lawn care company had been mowing areas not on their contract for the last year and a half without getting paid for them (including areas on Western Extension outside of the easement that was added in 2015. The Board has reached out to the lawn care company to include the area in front of the St. James Pond on Oleander Street, for an addition charge, outside of the current contract. The Board will continue to contact the City of Jacksonville to maintain their owned land along Western Extension.
- V. Other Business
 - A. Next Meeting:

1. July 17, 2017 at the Williamsburg Plantation Pavilion at 6:30 pm

Addendum: No meeting was held in the month of July.

B. Board Vacancies

1. There are two vacancies.

VI. Adjournment: 8:02 pm