

WILLIAMSBURG PLANTATION HOMEOWNER'S ASSOCIATION
MEETING MINUTES

May 9, 2017

- I. Call to Order: 6:45 pm at the Williamsburg Plantation HOA Pavillion
- II. Roll Call:
 - A. Board Members: Emery Shaw, Kristen Fowler, Lonny Sleeper, Amy Moore
 - B. Members: Anne Hendricks and Collette Boyd
 - C. Advantage Gold Realty Representative: Charity Hurlb
- III. Scheduled Homeowner Meeting 6:40 pm. Homeowner is concerned over the landscaping (or lack there of) around the Emerson Park entrance sign. Homeowner also voiced concerns over the potential development plans on the land at the end of Western Extension.
 - A. This meeting was the first time that a complaint has been brought to the attention to the Board over the Emerson Park Entrance sign landscaping.
 - 1. As the Homeowners want landscaping to be kept up on newer side of Williamsburg Plantation, the Board discussed allocating funds set aside for tree removal to a beautification project of the flower beds and the planting of trees along Western Extension.
 - B. The Board is looking over a letter to send to Mr. Schaffer, land owner, on the clear cutting and his intentions for the land at the end of Western.
- IV. Approval of April Minutes: All approved.
- V. Treasurers Report:
 - A. The April report was not reconciled by the management company in time for the meeting
- VI. Stormwater Pond Report:
 - A. The Regency Park II pond permit number SW8 020919 expires August 26, 2017. The BOD has a copy of the permit application and will submit for renewal.
 - B. Shed at Hyde Park pond – Homeowner will be notified to remove the shed from the property/pond fence.
- VII. Old Business
 - A. Weatherford Bridge – A e-mail was received from the City of Jacksonville Streets Superintendent following the Board's inquiry as to land ownership and maintenance responsibilities. The email reads:
"...I was at this location and measured the width of the street to confirm how much of the grass area is City maintained. We have a 50 foot right-of-way and as I recall there is about 6-8 feet beyond the back of the curb, which includes the walk way, that the City will maintained. The well landscaped areas that is adjacent to private property should be maintained by the property owner."
- VIII. New Business
 - A. Web hosting account
 - 1. By His Design has changed its company name to "17blue digital agency"
 - 2. The hosting account expires on 5/16/17. The invoice for the basic hosting package – to include 25 e-mail accounts, LINUX/APACHE server, 99% up-time and 24-7 technical support – is at a cost of \$15 monthly, billed annually

(\$180) and must be renewed by 5/16/17. AGR automatically renewed the webhosting account as pricing had not changed from previous years.

- B. The Board would like AGR to create a reoccurring calendar for reminders on contracts renewals.
 - C. Lawn Care
 - 1. Lawnrangers submitted a request for an increase of \$185 to cover increased cost of pine straw. The Board approved the request.
 - 2. BOD will request Lawn Rangers to attend the next meeting with a proposal for flowerbed renovations and trees along Western Extension.
 - 3. BOD requested of Lawnrangers to maintain a two-foot area around the Emerson Park flowerbed and the dog post.
 - D. Pavilion Rentals
 - 1. May 13th – Party with Bouncy House, provided insurance. Approved pending deposit. Homeowners will be notified.
 - 2. May 27th – Birthday party. Hired DJ from 2-5 pm. Homeowners will be notified they need a noise permit from the city. Approved so long as all permits are filed and deposit is made.
 - E. Homeowner Concerns (e-mail 4/24)
 - 1. A former WPHOA Board Director was contacted with a reminder that the fire extinguishers for the pavilion and kitchen needed to be inspected.
 - 2. A homeowner inquired about the mowing of the grass between Gumbranch and Westmont on Williamsburg Parkway. The land is owned by Mr. Schaffer and he will be notified that the property is due for maintenance.
 - F. An email was received by JPD and was misconstrued as representing the WPHOA.
- IX. Other Business
- A. Contract review.
 - B. Next Meeting:
 - 1. Wednesday, June 14th at the Williamsburg Plantation Pavilion at 6:30 pm
 - C. Board Vacancies:
 - 1. There are two vacancies.
- X. Adjournment: 8:15 pm